

# GENERAL DIRECTIONS

1. Print your name and the date at the top of the front cover.
2. This is NOT a test. There are no right or wrong answers. If you do not understand something, ask a career advisor if available.
3. Look at the separate Interpretive Folder, which you will use with this booklet.
  - Print your name and the date at the top of the first page under the words Summary Profile.
  - You will be using the Summary Profile to write your answers for sections 1-5.

**Go to Career Choices on page 3 in this booklet.**



## Example

### Summary Profile

Name Chris K.

Date October 18

#### ① Career Choices

1. Sales

2. Skilled Trades

#### ② School Subjects

1. Management

2. Science

3. Shop

4. Music

#### ③ Work Values

1. Independence

2. High Achievement

3. Work with Mind

4. Variety

#### ④ Abilities

1. Math

2. Scientific

3. Persuasive

4. Social

#### ⑤ Future Plans

Community/Technical College

#### ⑥ Interest Area Scores

Crafts 18

Scientific 22

The Arts 15

Social 10

Business 25

Office Operations 17

#### ⑦ Career Clusters Suggested by Your Scores for Careful Exploration

1. Management

2. Sales

3. Math-Science

# ① Career Choices

- Read through the Career Clusters below.
- Pick the TWO you like best.
- Write the cluster names on your Summary Profile at section ① Career Choices, the one you like best in the space marked 1, your second choice at 2. The Summary Profile is on the front of your Interpretive Folder.

## Example

In the Sample Summary Profile on page two at the left, Chris wrote Sales at 1 and Skilled Trades at 2.

## Manual

animal caretaker  
construction laborer  
landscaping/groundskeeping/  
nursery worker  
machine operator  
product assembler  
roofer  
truck driver

## Skilled Trades

auto technician  
carpenter  
cook  
dental lab technician  
desktop publishing specialist  
electrician  
electronics assembler  
farmer  
home entertainment repairer  
military service person

## Technical

air traffic controller  
airline pilot  
cardiovascular technologist &  
technician  
computer support specialist  
drafter  
engineering technician  
forest and conservation technician  
medical technician  
surveyor  
technical illustrator

## Math-Science

biologist  
chemist  
computer programmer  
database administrator  
engineer  
mathematician  
pharmacist  
physicist  
web site developer

## Medical-Dental

chiropractor  
dentist  
doctor  
optometrist  
physical therapist  
speech-language pathologist  
veterinarian

## Literary

editor  
novelist  
playwright  
poet  
reporter  
technical writer  
translator

## Art

architect  
art teacher  
artist  
fashion designer  
floral designer  
graphic designer  
interior designer  
photographer

## Music

choreographer  
composer  
conductor  
dancer  
music teacher  
musician  
singer

## Entertainment

actor/actress  
advertising manager  
comedian  
model  
radio/TV announcer  
radio/TV/movie producer  
stage director

## Customer Service

ambulance driver  
barber/hair stylist  
bus/taxi driver  
flight attendant  
food counter worker  
police officer  
security guard  
waiter/waitress

## Personal Service

coach  
emergency medical technician  
farm and home management  
advisor  
home health aide  
nursing aide  
psychiatric technician  
recreation leader  
vocational instructor

## Social Service

clergy  
counselor  
dental hygienist  
nurse  
psychologist  
social worker  
sociologist  
surgical technologist

## Education

college administrator  
college professor  
elementary school teacher  
high school teacher  
preschool teacher  
school administrator

## Sales

auto salesperson  
buyer  
insurance agent  
manufacturer's representative  
personal financial advisor  
real estate agent  
stock and bond salesperson  
travel agent

## Management

bank manager  
business executive  
farm manager  
health services manager  
hotel/motel manager  
office manager  
restaurant manager

## Legal

FBI agent  
immigration and customs  
inspector  
insurance claims adjuster  
judge  
lawyer  
paralegal assistant  
private detective

## Clerical

cashier  
court reporter  
hotel/motel desk clerk  
medical records technician  
police dispatcher  
receptionist  
secretary  
word processor

## Data Analysis

accountant  
auditor  
bookkeeping clerk  
computer operator  
cost estimator  
investment analyst  
payroll clerk  
real estate appraiser

Go on to the next page. →

## ② SCHOOL SUBJECTS

- Read the school subjects list below. School subjects help you learn job skills.
- Pick the **FOUR (4)** you like the most.
- You should base your responses not only on your experiences in school but also on your other life experiences—for example, training, work, reading, TV, or movies.
- Write their names at section ② School Subjects in your Summary Profile at spaces 1 through 4.

### Example

In the Summary Profile on page 2, Chris's choices are "Management," "Science," "Shop," and "Music."

### Agriculture

animal science  
farming  
forestry  
horticulture  
landscaping

### Art

drawing  
fashion design  
graphic design  
interior decorating  
sculpture

### Clerical Studies

computer operating systems  
office practices  
typing  
word and data processing  
(spreadsheets and databases)

### English

communications  
composition  
creative writing  
journalism  
literature  
public speaking

### Family/Consumer

#### Science

child care  
cooking and food service  
cosmetology (beauty care)  
sewing

#### Finance

accounting  
bookkeeping  
business law  
economics

#### Health

health  
physical education  
recreation studies

#### Languages

Asian languages  
French  
German  
Italian  
Portuguese  
Russian  
Spanish

#### Management

business administration  
human resources  
labor relations  
management  
marketing  
merchandising and sales

### Math

arithmetic  
algebra  
calculus  
computer programming  
geometry  
statistics

### Music

band  
choir  
drama  
dance  
orchestra

### Science

biology  
chemistry  
computer science  
earth science  
environmental science  
food science  
geology  
physics

### Shop

automotive  
carpentry  
electricity  
heating, venting and  
air-conditioning (HVAC)  
machine shop  
metal work  
plumbing  
printing

### Social Science

civics  
government  
history  
political science  
psychology  
social work  
sociology

### Technology

computer-aided design (CAD)  
computer technology  
drafting  
engineering  
electronics

Go on to the next page →

## ③ WORK VALUES

- Work values are things people want to get out of a job, things that bring job satisfaction.

Examples of how values influence career choice:

- People who put a higher value on independence than on job security may decide to start their own businesses even though many new businesses fail.
- People who put a higher value on working with people than on earning a high salary may choose social work over a job in business that would bring a higher salary.
- Read the list of values below.
- Pick the FOUR (4) that are most important to you.
- Write their names at section ③ Work Values in your Summary Profile in the spaces 1 through 4. See the example on page 2.

### Remember

Write the names of the values. For example, write "Variety" or "Leadership."

**Creativity**  
have a job where you can use your imagination

**Leadership**  
direct the work of others and make decisions affecting others

**Variety**  
do many different and interesting things

**Good Salary**  
be paid well for your work

**Outdoor Work**  
work outside most of the time

**Work with Your Hands**  
have a job where you can use your hands, machines, or tools to make or repair things

**High Achievement**  
be able to do things of importance or succeed on a job that is difficult

**Physical Activity**  
do work that calls for moving about and using physical strength

**Work with Your Mind**  
do work that requires a high level of mental ability

**Independence**  
do work that lets you be your own boss and do the job the way you want without someone watching over you

**Prestige**  
have a job where you are respected and feel important

**Work with People**  
work in close contact with people and be able to comfort and help others

**Job Security**  
have a steady job from which you are unlikely to be fired

**Risk**  
work in a job that requires you to take physical risks

Go on to the next page. →

## 4 ABILITIES

- Abilities are talents, things you are able to do well.
- Read the list of abilities below.
- Pick the FOUR (4) you feel are your strongest abilities — the ones you feel you do best.
- You know what you do well from your schoolwork, test results, jobs, hobbies, volunteer activities, clubs and organizations.
- Write the four abilities you choose at section 4 Abilities in your Summary Profile in spaces 1 through 4. See the example on page 2.

### Remember

Write the names of the abilities. For example, write "Math" or "Manual."

#### Artistic

drawing, decorating, designing, painting

#### Manual

working with your hands

#### Scientific

doing lab experiments and understanding scientific principles

#### Clerical

operating office machines, keeping accurate records, typing

#### Mathematical

solving difficult math problems and understanding arithmetic reasoning

#### Social

working well with people and helping them

#### Computational

being fast and accurate in working with numbers

#### Mechanical

working with machines or tools, repairing things, and understanding how things work

#### Spatial

seeing differences in size, form, and shape, and visualizing relationships

#### Language

writing, speaking, using correct grammar

#### Musical

singing, writing music, dancing, playing a musical instrument

#### Teaching

helping others learn, showing people how to do something

#### Leadership

leading group activities, getting things started, having others usually look to you for help in getting things done

#### Persuasive

talking easily with people, influencing others, selling a product or service

Go on to the next page →

## 5 FUTURE PLANS

- What plans do you have for more schooling or training?
- Read the plans listed below.
- Which one are you planning to follow as far as you know now?
- If you are now in a training program, choose the statement that best describes the program. However, if you intend to go beyond this program, choose the name that best fits your future plans.
- Write the statement that best describes your future plans at section 5 Future Plans on your Summary Profile, just as Chris wrote "Community/Technical College" in the example on page 2.

Four-year college or university

Graduate or professional school  
(such as law or medical school)

High school diploma

Hospital nursing program

Military service

On-the-job training or apprenticeship

Technical/vocational/business program  
in high school or beyond for a few weeks  
to over a year, leading to a certificate,  
diploma, or other award, but not a  
degree

Two-year community/technical college

No additional training or education  
(I already have what is needed for the  
career I want to pursue)

Go on to the next page. →

# ⑥ INTERESTS

**IMPORTANT:** On the next four pages, write your answers directly in the boxes for each of the 120 activities listed.

- Indicate on the pages how you feel about each activity by writing in the box after the activity the number 2 = like, 1 = ?, or 0 = dislike
- Remember that no activity is only for men or only for women.
- Do not worry whether you have the ability or training for the activity. Just decide whether you would LIKE to do it.
- Work rapidly. Your first reactions will produce the best results.

## Example

Write "2" if you LIKE the activity.

Write "1" if you CAN'T MAKE UP YOUR MIND.

Write "0" if you DISLIKE the activity.

FOR EXAMPLE → Solve crimes 2

FOR EXAMPLE → Design clothes 1

FOR EXAMPLE → Sell computers 0

1. Fix things around the house _____	<input style="width: 100%; height: 100%;" type="text"/>					
2. Make plane and hotel reservations in a travel agency _____						<input style="width: 100%; height: 100%;" type="text"/>
3. Interview people about community problems _____				<input style="width: 100%; height: 100%;" type="text"/>		
4. Perform scientific studies _____		<input style="width: 100%; height: 100%;" type="text"/>				
5. Manage a large office building _____					<input style="width: 100%; height: 100%;" type="text"/>	
6. Sing on stage _____			<input style="width: 100%; height: 100%;" type="text"/>			
7. Repair computers _____	<input style="width: 100%; height: 100%;" type="text"/>					
8. Keep the financial records for a company _____						<input style="width: 100%; height: 100%;" type="text"/>
9. Help people with physical problems train for a job _____				<input style="width: 100%; height: 100%;" type="text"/>		
10. Use a microscope to study cells and bacteria _____		<input style="width: 100%; height: 100%;" type="text"/>				
11. Buy goods for a large department store _____					<input style="width: 100%; height: 100%;" type="text"/>	
12. Be an artist _____			<input style="width: 100%; height: 100%;" type="text"/>			
13. Make furniture and cabinets _____	<input style="width: 100%; height: 100%;" type="text"/>					
14. Operate accounting and copy machines in an office _____						<input style="width: 100%; height: 100%;" type="text"/>
15. Be a social worker _____				<input style="width: 100%; height: 100%;" type="text"/>		
16. Read books or magazines about science _____		<input style="width: 100%; height: 100%;" type="text"/>				
17. Be a sales manager _____					<input style="width: 100%; height: 100%;" type="text"/>	
18. Draw cartoons _____			<input style="width: 100%; height: 100%;" type="text"/>			
19. Operate a building crane _____	<input style="width: 100%; height: 100%;" type="text"/>					
20. Be a bank teller _____						<input style="width: 100%; height: 100%;" type="text"/>
21. Teach in an elementary school or high school _____				<input style="width: 100%; height: 100%;" type="text"/>		
22. Do research work in a physics lab _____		<input style="width: 100%; height: 100%;" type="text"/>				
23. Make money by trading on the stock market _____					<input style="width: 100%; height: 100%;" type="text"/>	
24. Take music courses _____			<input style="width: 100%; height: 100%;" type="text"/>			
<b>TOTAL</b>						
Page 8						
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>

Do not total until you have answered all 120 items.

**Go on to next page.** →

**Remember**

Write "2" if you **LIKE** the activity.  
 Write "1" if you **CAN'T MAKE UP YOUR MIND**.  
 Write "0" if you **DISLIKE** the activity.

25. Be a carpenter _____	<input type="checkbox"/>					
26. Be an accountant who prepares tax returns _____						<input type="checkbox"/>
27. Study sociology, how people live together _____				<input type="checkbox"/>		<input type="checkbox"/>
28. Do scientific studies of the sun, moon, planets, and stars _____		<input type="checkbox"/>				
29. Manage a large restaurant _____					<input type="checkbox"/>	
30. Write a novel _____			<input type="checkbox"/>		<input type="checkbox"/>	
31. Put parts together for stereos or VCRs _____	<input type="checkbox"/>					
32. Examine the budget of a company _____						<input type="checkbox"/>
33. Give legal advice to low-income people _____				<input type="checkbox"/>		<input type="checkbox"/>
34. Study the causes of heart disease _____		<input type="checkbox"/>				
35. Hold political office _____					<input type="checkbox"/>	
36. Be a folk musician _____			<input type="checkbox"/>			<input type="checkbox"/>
37. Be an electrician _____	<input type="checkbox"/>					
38. Keep records of goods in stock and supplies received _____						<input type="checkbox"/>
39. Take care of sick people _____				<input type="checkbox"/>		<input type="checkbox"/>
40. Use math to solve technical and scientific problems _____		<input type="checkbox"/>				
41. Be a bank vice-president _____					<input type="checkbox"/>	
42. Read about music or art _____			<input type="checkbox"/>			<input type="checkbox"/>
43. Drive a large truck _____	<input type="checkbox"/>					
44. Work with numbers in a business office _____						<input type="checkbox"/>
45. Help people find jobs after they leave prison _____				<input type="checkbox"/>		<input type="checkbox"/>
46. Be a doctor who performs surgery _____		<input type="checkbox"/>				
47. Be a lawyer for a company _____					<input type="checkbox"/>	
48. Design ads for TV or magazines _____			<input type="checkbox"/>			<input type="checkbox"/>
49. Refinish furniture _____	<input type="checkbox"/>					
50. Study a company and develop an accounting system for its financial needs _____						<input type="checkbox"/>
51. Teach or train adults _____				<input type="checkbox"/>		
52. Examine the effects of air pollution on the environment _____		<input type="checkbox"/>				
53. Hold a leadership position _____					<input type="checkbox"/>	
54. Listen to the music of great composers _____			<input type="checkbox"/>			
55. Install and repair telephone and cable lines _____	<input type="checkbox"/>					
56. Take a business math course _____						<input type="checkbox"/>

Do not total until you have answered all 120 items.

**Go on to next page. →**

TOTAL  
Page 9

**A B C D E F**





### Remember

Write "2" if you **LIKE** the activity.

Write "1" if you **CAN'T MAKE UP YOUR MIND**.

Write "0" if you **DISLIKE** the activity.

89. Be a judge _____					<input type="checkbox"/>	
90. Design scenery for plays _____			<input type="checkbox"/>		<input type="checkbox"/>	
91. Work as a wildlife officer _____	<input type="checkbox"/>					
92. Operate computer equipment _____						<input type="checkbox"/>
93. Help children with mental problems _____				<input type="checkbox"/>		
94. Perform scientific studies about nature _____		<input type="checkbox"/>			<input type="checkbox"/>	
95. Recruit and hire people to work for a large company _____					<input type="checkbox"/>	
96. Arrange the background music for movies _____			<input type="checkbox"/>		<input type="checkbox"/>	
97. Drive a bus _____	<input type="checkbox"/>					
98. Assign rooms at the main desk of a hotel or motel _____						<input type="checkbox"/>
99. Teach and help people in developing countries _____				<input type="checkbox"/>		
100. Help research scientists in their lab experiments _____		<input type="checkbox"/>			<input type="checkbox"/>	
101. Travel all over the country selling goods to companies _____					<input type="checkbox"/>	
102. Write book reviews as a literary critic _____			<input type="checkbox"/>			
103. Repair watches and jewelry _____	<input type="checkbox"/>					
104. Operate a cash register _____						<input type="checkbox"/>
105. Study psychology, how and why people behave the way they do _____				<input type="checkbox"/>		
106. Develop new medicines _____		<input type="checkbox"/>			<input type="checkbox"/>	
107. Direct a business operation _____					<input type="checkbox"/>	
108. Be a comedian _____			<input type="checkbox"/>			
109. Fix mechanical things _____	<input type="checkbox"/>					
110. Be an office worker _____						<input type="checkbox"/>
111. Direct a playground sports program _____				<input type="checkbox"/>		
112. Develop ways to make sure the water supply is clean _____		<input type="checkbox"/>			<input type="checkbox"/>	
113. Be a production manager _____					<input type="checkbox"/>	
114. Be a radio announcer _____			<input type="checkbox"/>			
115. Repair automobile engines _____	<input type="checkbox"/>					
116. Pay a company's bills _____						<input type="checkbox"/>
117. Lead group meetings with children who are in trouble _____				<input type="checkbox"/>		
118. Be a space scientist _____		<input type="checkbox"/>				
119. Manage a government agency _____					<input type="checkbox"/>	
120. Write newspaper articles _____			<input type="checkbox"/>			
<b>Do not total until you have answered all 120 items.</b>	<b>TOTAL</b>					
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Go on to next page. →</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>

Page 11

# SCORING YOUR INTEREST SURVEY

**Step 1:** Go back to page 8 and add up the numbers in the boxes in each column. Write the totals at the bottom in the shaded spaces marked TOTAL page 8.

**Step 3:** Put the totals for each page in the Summary Table below. Take care to put the column A totals under **A** in the Summary Table, column **B** under B, etc.

**Step 2:** Do the same for pages 9, 10, and 11.

See example below.

Example						
<b>Summary Table</b>	A	B	C	D	E	F
Page 8 Totals	6	8	4	0	8	3
Page 9 Totals	4	5	8	3	9	2
Page 10 Totals	7	6	1	4	4	8
Page 11 Totals	1	3	2	3	4	4
<b>Total Scores</b>	18	22	15	10	25	17
<b>Career Interest Areas</b>	Crafts	Scientific	The Arts	Social	Business	Office Operations
Your Career Code →	Business		Scientific			
	Highest Career Interest Area		Second-Highest Career Interest Area			

<b>Summary Table</b>	A	B	C	D	E	F
Page 8 Totals						
Page 9 Totals						
Page 10 Totals						
Page 11 Totals						
<b>Total Scores</b>						
<b>Career Interest Areas</b>	Crafts	Scientific	The Arts	Social	Business	Office Operations

**Step 4:** Add up each column in the Summary Table above. Write the totals in the boxes marked Total Scores.

**Step 5:** Now transfer your Total Scores from the Summary Table to section ⑥ on your Summary Profile in the separate Interpretive Folder. See the Sample Summary Profile on page 2 of this booklet.

**Go on to next page. →**

# SCORING YOUR INTEREST SURVEY (Continued)

## Step 6: YOUR CAREER CODE

Your Career Code is a combination of your two highest Interest Area Scores.

Print in the boxes below the names of the Career Interest Areas with the two highest numbers from your Summary Table (on page 12). Put the highest in the first box, the second highest in the second box. In the Example on page 12, the Career Code is Business-Scientific.

Your Career Code →

Highest Career Interest Area	Second-Highest Career Interest Area

### **IMPORTANT:**

If you do not have a tie in your highest scores, go to Step 7 on the next page.

If your highest scores are tied, use all possible combinations of the scores when you follow Step 7 directions on the next page.

See the examples below.

### Examples of Ties

#### Example A: Tie for highest score

Total Scores	21	29	19	29	24	13
Career Interest Areas	Crafts	Scientific	The Arts	Social	Business	Office Operations

Your Career Codes →

Scientific	Social
Social	Scientific

#### Example B: One highest score and two or more scores tied for second-highest score

Total Scores	32	14	19	27	27	10
Career Interest Areas	Crafts	Scientific	The Arts	Social	Business	Office Operations

Your Career Codes →

Crafts	Social
Crafts	Business

Go on to next page →

# FINDING YOUR CAREER CLUSTERS

**Step 7:** Look at the table below. In the left-hand column, under Career Code, find your Career Code (all your Codes if you have ties).

- Remember that your Career Code is on page 13.
- Put a check mark (✓) in the box in front of your Code(s).
- Be sure to check the Career Code that lists your Interest Areas in the correct order. If your code is Social-Crafts, check Social-Crafts, not Crafts-Social.

Career Code	Career Clusters
<input type="checkbox"/> Crafts-Scientific	Technical, Skilled Trades, Math-Science
<input type="checkbox"/> Crafts-The Arts	Skilled Trades, Art, Technical
<input type="checkbox"/> Crafts-Social	Customer Service, Personal Service, Skilled Trades, Manual
<input type="checkbox"/> Crafts-Business	Skilled Trades, Customer Service, Management, Manual
<input type="checkbox"/> Crafts-Office Operations	Skilled Trades, Clerical, Manual
<input type="checkbox"/> Scientific-Crafts	Math-Science, Technical, Skilled Trades
<input type="checkbox"/> Scientific-The Arts	Math-Science, Medical-Dental, Literary, Art
<input type="checkbox"/> Scientific-Social	Medical-Dental, Math-Science, Social Service
<input type="checkbox"/> Scientific-Business	Math-Science, Management, Technical
<input type="checkbox"/> Scientific-Office Operations	Math-Science, Data Analysis, Technical
<input type="checkbox"/> The Arts-Crafts	Art, Skilled Trades, Technical
<input type="checkbox"/> The Arts-Scientific	Literary, Math-Science, Art
<input type="checkbox"/> The Arts-Social	Social Service, Music, Education, Entertainment
<input type="checkbox"/> The Arts-Business	Entertainment, Legal, Management, Art
<input type="checkbox"/> The Arts-Office Operations	Art, Clerical, Literary
<input type="checkbox"/> Social-Crafts	Personal Service, Social Service, Customer Service, Manual
<input type="checkbox"/> Social-Scientific	Social Service, Medical-Dental, Math-Science
<input type="checkbox"/> Social-The Arts	Social Service, Education, Music, Entertainment
<input type="checkbox"/> Social-Business	Social Service, Management, Sales, Legal
<input type="checkbox"/> Social-Office Operations	Social Service, Clerical, Management
<input type="checkbox"/> Business-Crafts	Management, Skilled Trades, Customer Service
<input type="checkbox"/> Business-Scientific	Management, Sales, Math-Science
<input type="checkbox"/> Business-The Arts	Legal, Entertainment, Management
<input type="checkbox"/> Business-Social	Management, Sales, Social Service, Legal
<input type="checkbox"/> Business-Office Operations	Management, Sales, Data Analysis, Clerical
<input type="checkbox"/> Office Operations-Crafts	Clerical, Data Analysis, Skilled Trades
<input type="checkbox"/> Office Operations-Scientific	Data Analysis, Math-Science, Clerical
<input type="checkbox"/> Office Operations-The Arts	Clerical, Data Analysis, Art
<input type="checkbox"/> Office Operations-Social	Clerical, Data Analysis, Social Service
<input type="checkbox"/> Office Operations-Business	Data Analysis, Clerical, Management

**NOTE:** If The Arts is one of the Career Interest Areas in your Career Code, you might want to explore beyond what is suggested above and consider additional artistic clusters. The four artistic clusters are Art, Literary, Music, and Entertainment.

**Go on to next page →**

## FINDING YOUR CAREER CLUSTERS

**Step 8:** Next to the Career Code(s) you have checked on page 14, you will find the names of three or four Career Clusters.

Write the names of each of these clusters at section ⑦ in your Summary Profile on the separate Interpretive Folder.

### Examples

⊙ ONE CODE (no ties)  
CODE: Business-Scientific

1. Management

2. Sales

3. Math-Science

\_\_\_\_\_

⊙ MORE THAN ONE CODE (in case of ties)  
CODES: Crafts-Business, Crafts-Social

1. Skilled Trades

2. Customer Service

3. Management

Personal Service

Manual

Go on to next page. →

# ADMINISTRATOR'S COPY

## Summary Profile

Transfer the information from your Summary Profile on page 1 of the Interpretive Folder.

Name \_\_\_\_\_

Date \_\_\_\_\_

### 1 Career Choices

1. \_\_\_\_\_

2. \_\_\_\_\_

### 2 School Subjects

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

### 3 Work Values

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

### 4 Abilities

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

### 5 Future Plans

\_\_\_\_\_

\_\_\_\_\_

### 6 Interest Area Scores

Crafts \_\_\_\_\_

Scientific \_\_\_\_\_

The Arts \_\_\_\_\_

Social \_\_\_\_\_

Business \_\_\_\_\_

Office Operations \_\_\_\_\_

### 7 Career Clusters Suggested by Your Scores for Careful Exploration

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

The Harrington-O'Shea

## CDM Career Decision-Making System Revised

### Career Exploration

In the spaces below, copy the four occupations you listed at the bottom of page 4 of your Interpretive Folder that you want to learn more about as you continue your career exploration.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_



[www.cdmcareerzone.com](http://www.cdmcareerzone.com)

You can learn more about the jobs you listed by going to [www.cdmcareerzone.com](http://www.cdmcareerzone.com), where you will find U.S. Department of Labor information, including many videos. You will need this booklet in order to use this site.

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