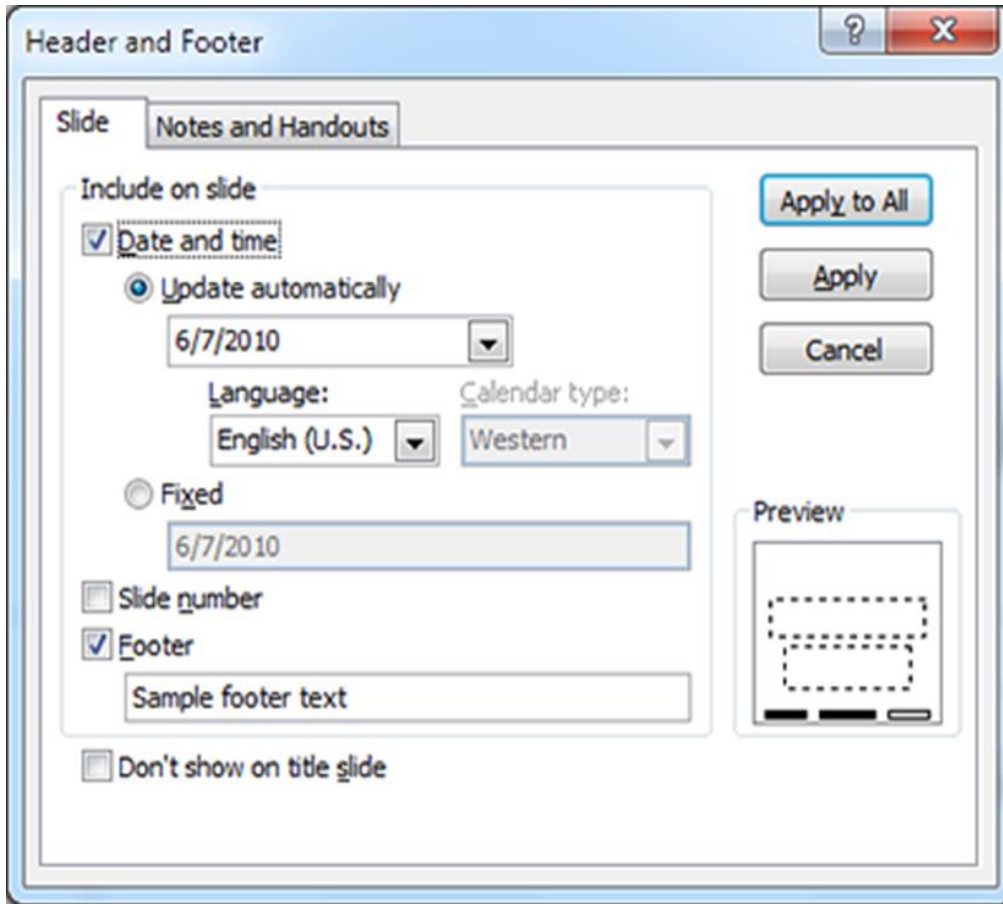


Insert > Footer using both Slide  
and Notes and Handouts Tabs

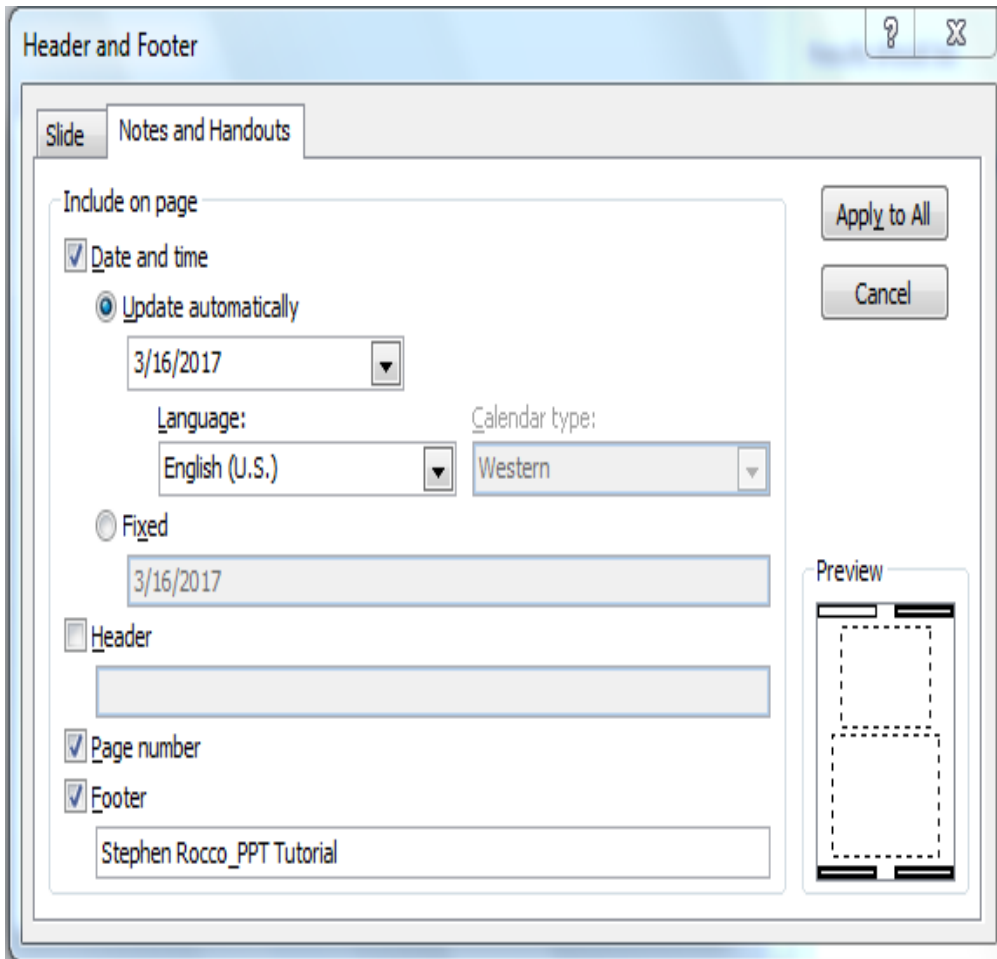
# Insert > Footer on Slide Tab



- On **Slide Tab**
- Check Date and Time Box
- Check Slide Number Box
- Check Footer Box
- In Footer Enter: Your Name\_Exercise #
- Check Apply to All
- Now go to next slide

# Insert > Footer

## Notes and Handouts Tab



- Click **Notes and Handouts Tab**
- Check Date and Time Box
- Check Slide Number Box
- Check Footer Box
- In Footer Enter: Your Name\_Exercise #
- Check “Apply to All”