

Exercise 15

❖ Add Transitions ❖ Create Builds ❖ Animate Objects ❖ View the Slide Show

Notes

The text, clip art, and other objects on your slides don't have to just sit there on-screen. You can add an **animation effect** to any object. When the slide holding the object appears, the object appears after a brief pause. The animation effect you added to the object, like having it dissolve onto the screen, controls exactly how the object appears.

Vocabulary

animation effect

Directions

1. Open the **PG15** presentation file.
2. Save the file as **COMP3**.
3. Apply a dissolve or fade transition to all the slides in the presentation. Include a sound effect with the transition, such as a slide projector or laser sound effect.
4. Add the build effect of your choice to the bulleted lists on slides 2-5.
 - ✓ When you add a build effect to a list or animate an object, the slide appears first, then the animated list or object. Also, some animation and build effects include a sound effect by default.
5. Display slide 3.
6. Add an animation effect to the clip art image.
7. Display slide 1.
8. Use custom animation settings to apply the animation effect of your choice to the slide title, subtitle, and clip art. Set the animations so that the title appears first, followed by the subtitle, and then the clip art.
 - ✓ If you have multiple subtitle lines, as for this presentation, the lines display one at a time when animated. Also, you can use the custom animation feature to control the animation order of any slide on which you animate multiple objects, such as the bulleted list and clip art image on slide 3.
9. Run the on-screen slide show from slide 1.
10. Print the presentation with one slide per page.
11. Save and close the presentation file.